



FORWARD PLAN OF CABINET AND COUNCIL DECISIONS

The Council is required to give at least 28 clear days' notice of the making of key decisions.

This Forward Plan sets out matters which will be the subject of a [Council](#) or [Cabinet](#) decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.

The [Cabinet](#) presently consists of the following members of the Rutland County Council:

Councillor L Stephenson	Leader and Portfolio Holder for Policy, Strategy, Partnerships and Economy
Councillor R Powell	Deputy Leader and Portfolio Holder for Planning, Highways and Transport
Councillor S Harvey	Portfolio Holder for Health, Wellbeing and Adult Care
Councillor K Payne	Portfolio Holder for Finance, Governance and Performance, Change and Transformation
Councillor D Wilby	Portfolio Holder for Education and Children's Services

Key decisions relate to those executive decisions which are likely to:

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

NB: Not all decisions to be taken by the Cabinet will be key decisions.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a fortnightly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to the Governance Team, Tel: 01572 720993 or e-mail governance@rutland.gov.uk

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive. To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website www.rutland.gov.uk. Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: enquiries@rutland.gov.uk and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

* The reference number indicates the date the item first appeared on the Forward Plan.

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
Cabinet 7 March 2023							
7 Mar 2023	Review of Direct Payment Rates for Personal Assistants - To approve revised Direct Payment Personal Assistant rates for 2023 that will help support: Individuals to live independently A sustainable market of local providers (e.g., PAs). A consistent approach to social care.	Cabinet	Yes		Strategic Director for Adult Services and Health (K Kibblewhite)	FP/060123	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
7 Mar 2023	Household Support Fund Policy - To seek delegation to the Strategic director for Resources in consultation with the relevant portfolio holder to finalise the Councils policy in relation to the Household Support Fund.	Cabinet	Yes		Strategic Director for Resources (A Grinney)	FP/200123	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
7 Mar 2023	SACRE and the Agreed Syllabus 2023-28 - To approve and adopt the proposed new Religious Education Agreed	Cabinet	No		Strategic Director for Children's Services (D Godfrey)	FP/220722	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
	Syllabus for 2023-2028 for all schools to use						
7 Mar 2023	Schools Capital Programme Update - To provide an update to Members on the Schools Capital Programme, specifically the new build element of the Catmose College expansion to provide additional secondary school places.	Cabinet	No		Strategic Director for Children's Services (B Shore)	FP/091222	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
7 Mar 2023	North Luffenham Neighbourhood Plan - To seek the approval for the draft North Luffenham Neighbourhood Plan to be published for statutory public consultation and subsequent stages of examination and referendum	Cabinet	No		Strategic Director for Places (R Ranson)	FP/030223	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
7 Mar 2023	Contract for the Schools Admission System - To seek formal approval to award a contract to Capita for the continued use of a schools admission software	Cabinet	Yes		Strategic Director for Children's Services (A Nix)	FP/030223	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
Council 27 March 2023							
27 Mar 2023	Highways Capital Programme 2023/24 - Report from Cabinet.	Council	Yes		Strategic Director for Places (A Tatt)	FP/091222	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
27 Mar 2023	Annual Pay Policy 2023/24 - To approve the Council's Pay Policy for 2023/24	Council	No		Strategic Director for Resources (C Snell)	FP/200123	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
27 Mar 2023	Review of Strategic Overview and Scrutiny Committee - To report on the effectiveness of the Strategic Overview and Scrutiny Committee after a years operation.	Council	No		Director of Legal and Governance (T Delaney)	FP/200123	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
27 Mar 2023	To move the Annual Meeting of Council from 15 May to 22 May 2023	Council	No		Director of Legal and Governance (T Delaney)	FP/200123	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
27 Mar 2023	Second Homes and Empty Homes - Council Tax Premium - To seek formal approval to apply additional council tax premiums from 1st April 2024 (or as soon as possible	Council	No		Strategic Director for Resources (A Grinney)	FP/200123	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
	subject to the required legislation being in place).						
27 Mar 2023	<p>Levelling Up Fund Round 2 - Acceptance of Grant Funding - To accept the Levelling Up Round 2 Funding Award of £23m to support the economic transformation of Rutland through innovation in health, culture and transport.</p> <p>To approve the Council to act as Accountable Body for LUF2 grant funding.</p>	Council	No	Part exempt	Strategic Director for Places (P Sharp)	FP/030223	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
Cabinet 4 April 2023							
Council 24 April 2023							
All dates beyond this point are subject to approval at Annual Council							
Annual Council 15 May 2023							
15 May 2023	Political Proportionality and Appointments to Committees	Council	Yes		Director of Legal and Governance (T Delaney)	FP/100622	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
15 May 2023	Scheme of Delegation 2023-24	Council	Yes		Director of Legal and Governance (T Delaney)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
15 May 2023	Appointments to Outside Bodies 2023-24	Council	Yes		Director of Legal and Governance (T Delaney)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
15 May 2023	Programme of Meetings 2023-24	Council	Yes		Director of Legal and Governance (T Delaney)	FP/140422	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
Cabinet 6 June 2023							
6 Jun 2023	Corporate Performance - Annual Report - To update Cabinet on the Council's progress and performance for 2022-23 against the deliverables within the new Corporate Strategy.	Cabinet	No		Strategic Director for Resources (K Quinn)	FP/030223	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
6 Jun 2023	Recommissioning of Public Health Sexual Health Services for Rutland - To provide an update to Members on the outcome of the public	Cabinet	No		Strategic Director for Adult Services and Health (S Louise-Hope)	FP/030223	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

MEETINGDATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER*	DOCUMENTS TO BE SUBMITTED
	<p>consultation due to take place in January to March 2023.</p> <p>To update members on the final service model resultant from the consultation.</p> <p>To seek formal approval to proceed with the procurement of the new service provision and permission for delegated duties for final decisions around the procurement processes.</p>						
Council 10 July 2023							
10 Jul 2023	Corporate Performance - Annual Report - Report from Cabinet.	Council	No		Strategic Director for Resources (K Quinn)	FP/030323	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
10 Jul 2023	Annual Scrutiny Report 2022-23 - To report to Council on the outcomes of the Strategic Overview and Scrutiny Committee's work throughout the year.	Council	No		Director of Legal and Governance (J Narey)	FP/030323	It is not anticipated that there will be any documents other than the report and relevant appendices to be published